

SUMMARY SHEET

I. Description of Item

This is an Amendment to provide funding for ongoing document management software implementation and consulting services.

The Information Technology department will direct the vendor in the implementation of various document management systems for Shelby County Administration and Elected Officials.

Because of their knowledge and expertise, CIMS Global Technology Solutions, Inc. is the preferred vendor for this system.

The original contract was executed in October, 2004 and allowed five (5) one (1) year renewals.

II. Source and Amount of Funding

Amount Expended/Budget Line Item

The Information Technology FY2008–2009 Operations and Maintenance Budget:

010-201807-6634, Outside Consultant Fees	\$160,000.00
010-201807-6016, Data Processing Supplies	<u>25,000.00</u>
Total amount:	\$185,000.00

III. Contract Items

A. Type of Contract – Professional Services

B. Terms: July 1, 2008 through June 30, 2009, with the option to renew

IV. Additional Information Relevant to Approval of this Item

EOC - V-0908-11863